

# *Hanover Township Public Schools*

61 Highland Avenue, Whippany, New Jersey 07981

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Transportation Coordinator

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## **KINDERGARTEN TRANSPORTATION**

Dear Parent/Guardian:

Welcome to Hanover Township Public Schools. I am pleased that you plan to enroll your child in Kindergarten classes beginning in September. Hopefully you will find the following information helpful in determining your transportation needs making your child's experience exciting and rewarding.

The Board of Education shall provide transportation pursuant to N.J.S.A. 18A:39-1 et seq. and in accordance with Hanover Township Board Policy. Kindergarten students who must walk a distance of one half mile or greater from home to school are eligible for transportation. In this packet you shall find a listing of streets and residences which are less than the required one half mile distance to your particular neighborhood elementary school and therefore not eligible for transportation.

Also enclosed, please find the Designee Form. The Board of Education requires that each Kindergarten parent/guardian meet his/her child at the bus stop, on time, as the student returns from school each afternoon. Parents/guardians do however have the option of designating another responsible adult to meet his/her child. Please complete the Designee Form fully and return promptly with all other necessary registration materials to your particular neighborhood elementary school.

Any parent, guardian, or authorized designee not at the bus stop for any reason to meet your child the bus driver will transport the student back to his/her school. In that case, it will become your total responsibility to pick up your child at his/her school office.

If your child is eligible for transportation you will be notified via United States mail of the route number, time and location of the bus stop during late August prior to start of school in September.

Yours very truly,

*Michael A. Raucci*

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*“A Community That Inspires Excellence”*

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## **Policy - Transportation of Pupils**

The Board of Education will provide transportation for public and non-public school pupils who must walk a distance of 1.5 miles or greater to the assigned school. Distances shall be measured by the shortest route along public roadways or public walkways from the entrance of the pupil’s residence nearest such public roadway or public walkway to the nearest public entrance of the assigned school.

Exceptions to this policy may be made by the Board of Education for the following reasons:

1. Kindergarten pupils who must walk a distance of 0.5 miles or greater.
2. Classified special education students, upon the recommendation of the Child Study Team, as specified in the child's IEP.
3. Pupils who must walk along a major roadway {not an internal street} which does not have sidewalks.
4. Pupils who must walk across a State or Interstate road.
5. Other individual cases, as determined by the Board of Education, which represent clear and present hazards to the safety of pupils.
6. Other individual cases, as determined by the Board of Education, which represent hardship or other extraordinary circumstances, provided pupils are otherwise eligible.

Transportation routes shall be adopted by the Board of Education upon the recommendation of the Transportation Coordinator, to provide safe, economical and reasonably expeditious transportation for all eligible pupils.

The criteria to be used in designing routes and assigning pupils to them shall include:

- A. The distance and time to be traveled to and from school;
- B. The hazards involved on the route to be traveled;
- C. The age and state of health of the child;
- D. The requirements of the instructional program.

Such routes shall be designed so as to ensure the maximum number of pupils on each bus as is permitted by law, and the least number of buses or routes necessary to accomplish this policy.

Bus stops, which shall be established along these routes, shall be limited in number so as to provide maximum efficiency in time of actual transportation. When pupil residences are in proximal clusters, a single stop shall serve such a cluster of homes. In no case shall a pupil walk greater than .5 miles to a bus stop.

Pupils who are entitled to transportation under this policy may be picked up or discharged, upon

written request of parent and/or guardian, at another established stop on the same route to which the pupil is entitled to be transported.

All pupils riding on district buses shall be required to observe the districts bus conduct regulations or risk loss of the privilege of such transportation.

Buses, whether contracted or district-owned, shall be kept in optimum condition and shall conform to all state safety regulations.

The Board requires pupils on school buses so equipped to fasten properly the seat belts, which are provided. The bus driver shall ensure that pupils properly fasten their seat belts and shall inform the school principal of any pupil who refuses or persistently neglects to fasten his/her seat belt. The building principal shall be responsible for taking disciplinary measures appropriate to an infraction of this policy. These may include, but not be limited to conferring with parents/guardians, and temporarily suspending the privilege of bus transportation, during which time the parents/guardians shall be responsible for the pupil's transportation.

Adopted: 6/17/76 {#5119.0}  
Revised: 12/29/88 {Replaces #5119.0}  
Revised: 6/25/91

**Legal References:**

New Jersey Statute / Education

NJSA 18A:39-1                      Et Seq

New Jersey Administrative Code/Student Transportation

|               |                                  |
|---------------|----------------------------------|
| NJAC 6A:27-1  | General Provisions               |
| NJAC 6A:27-2  | Non-Public School Transportation |
| NJAC 6A:27-3  | Charter School Transportation    |
| NJAC 6A:27-4  | School Choice Transportation     |
| NJAC 6A:27-5  | Special Needs Transportation     |
| NJAC 6A:27-7  | Vehicle Use & Standards          |
| NJAC 6A:27-8  | State Aid                        |
| NJAC 6A:27-11 | Safety                           |
| NJAC 6A:27-12 | Drivers & Aides                  |

Parents for Student Safety, Inc., v. Board of Education of Morris School District, 1986 S.L.D. {February 5}, St. Bd. rev'g 1984 S.L.D. {August 24}

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## KINDERGARTEN DESIGNEE FORM

NAME OF SCHOOL ATTENDING: \_\_\_\_\_

ATTENDING SCHOOL YEAR:     Current    OR     New School Year (September)

PARENT/GUARDIAN NAME (PLEASE PRINT): \_\_\_\_\_

I will meet \_\_\_\_\_ at his/her bus stop.  
(Child's Name/Please Print)

I designate \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(Name of Adult Designee/Please Print)    Cell Phone: \_\_\_\_\_

to meet \_\_\_\_\_ at his/her bus stop.  
(Child's Name/Please Print)

I designate \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(Name of Adult Designee/Please Print)    Cell Phone: \_\_\_\_\_

as an alternate adult designee to meet my child at his/her bus stop.

***I understand that if I am unable to meet my child at his/her bus stop on time, the alternate designees named above shall be there in my place. In the event that no one is at the bus stop to meet my child for any reason, he/she will be returned to his/her respective school. At that time, it will then become the responsibility of myself and/or my designee to pick-up my child from his/her school office.***

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

**Note: Please inform Transportation Office of any changes to these arrangements.**

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## Office of the Transportation Coordinator

### MOUNTVIEW ROAD SCHOOL

#### Kindergarten addresses not eligible for transportation less than 0.5 miles

Apple Tree Lane  
Cherry Street  
Chestnut Road - Between Mountain Avenue and Summit Avenue  
Cooke Place  
Countrywood Drive - #56 and lower  
Cross Road - #77 and above  
Edwin Road  
Gail Road - #36 and higher  
Grand Avenue - #45 and higher  
Hendricks Drive  
Holley Street  
Laurel Lane  
Locust Drive - #1 thru #15 - #35 thru #45 - #50 and higher  
Malapardis Road - #192 thru #328  
Maple Street  
Mountain Avenue - #37 and higher  
Mountview Road  
North Belair Avenue  
Oakview Road  
Orchard Street  
Quinlisk Road  
Spruce Street  
Summit Avenue - #54 and higher

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### BEE MEADOW SCHOOL

#### Kindergarten addresses not eligible for transportation less than 0.5 miles

Addie Lane - #51 thru #61  
Baird Place  
Bee Meadow Parkway - #216 thru #232  
Branford Road  
Clay Street  
Cortright Road  
Fisher Place  
Glenn Place  
Grove Place - #18 and higher  
Hillary Court  
Hillcrest Road  
Howell Street - #14 and lower  
Hubert Street  
Joseph Street  
Louis Street  
Nemic Lane  
Reynolds Avenue - #39 and higher  
Schindler Court  
Sherry Lane  
Woodcrest Road - #41 and higher

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### SALEM DRIVE SCHOOL

#### Kindergarten addresses not eligible for transportation less than 0.5 miles

Birch Hill Drive - #5 and lower - #19 and higher

Dogwood Road - #16 and higher

Erna Place

Fairchild Place - #34 thru #52 - #61 and higher

Fieldstone Drive

Joan Place

Karla Drive - #7 and higher

Leo Place

Litchfield Drive

Mt. Vernon Way - #15 and higher

Perry Street - #41 and lower

Rayonier Drive

Salem Drive

Salem Drive East

Salem Drive West

Shamrock Place

Thea Place

Warren Street

Westview Drive

Whippany Road - west side even numbers #198 thru #292

Woodfield Drive