

***Hanover Township Public Schools
61 Highland Avenue
Whippany, New Jersey 07981***

***Aaron Wasserman
Director of Curriculum and Instruction***

***Telephone 973 637-1561
Fax 973 540-1023***

December 12, 2014

Dear Parent or Guardian:

The Hanover Township School District is excited to inform you of a new step that has been taken to enhance the way we use technology and share information within our school community. We have joined with Google Apps for Education in an effort to offer a range of new learning opportunities for teachers and students. Google Apps for Education is a cloud-based learning platform that will allow our students and teachers to use certain Google applications in order to create, communicate, and share safely. This type of collaboration is at the core of the 21st Century Skills we are helping our students to develop.

The technology department has been working with teachers on ways to effectively implement the use of Chromebooks and Google Apps for Education in our classrooms. Students in Grades 3-8 have been introduced to Google Apps for Education, beginning with Google Drive. Google Drive is a cloud-based storage application with available tools such as word processing, spreadsheets, and slide show presentations. Through Google Drive, students are able to create and collaborate at any time, from anywhere. Students can start an assignment in school using desktops, laptops, iPads, or Chromebooks, and then finish the assignment in another location. Additionally, a group project that begins at school may be completed at home, with each classmate working from a different location and saved without the use of a flash drive. Computer platforms, (Mac, PC) or device (desktop, laptop, and tablet) will not affect the ability to use these services.

As part of this process, we will continue to educate students on issues relating to online ethics, safety, and digital citizenship. In addition, students have reviewed the rights and responsibilities associated with this tool and have been informed that this account should be used for 'school related' activities only.

To access your child's Google Drive account, please refer to the login information that he/she has received in class. If you would like to view a video tutorial on how to log in to Google Drive with your child, please visit the "Parent Resource" tab at hanovertwpschools.com. Lastly, a special presentation on the topic will be made to the Board of Education during the January 27, 2015, meeting. We look forward to seeing you there.

Sincerely,



Aaron Wasserman
Hanover Township Public Schools
Director of Curriculum and Instruction

C: Scott R. Pepper, Superintendent
Building Administrators
Board of Education

"A Community That Inspires Excellence"