

HANOVER TOWNSHIP BOARD OF EDUCATION

MINUTES

Regular Public Meeting – February 28, 2017

I. Opening -

- A.** The meeting was called to order by Mrs. Wolsky, Board Secretary at 7:30 p.m. in the Library/Media Center at Memorial Junior School, 61 Highland Avenue, Whippany, New Jersey 07981.

Mrs. Wolsky read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on January 4, 2017.

- B.** Present: Board Members:
- | |
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| Mr. Salvatore A. Azzarello |
| Mr. Brian Cahill |
| Mr. Douglas Petty |
| Mr. Daniel Breen |
| Mr. Glenn Yannotta |
| Ms. Rose McCauley |
| Mrs. Patricia Mattia |
| Mrs. Carol Tognetti, Vice President |
| Mr. Steven Furda, President |
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- | | |
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| Superintendent | Mr. Michael J. Wasko |
| Board Administrator/
Board Secretary | Mrs. Vanessa M. Wolsky |

No Board Members were absent

II. SPECIAL PRESENTATIONS

North Jersey Region I Chorus – Six Memorial Junior students were recognized for their recent audition and selection to the North Jersey Region I Chorus: Radon Belarmino, Jacob Lieto, Sayoni Bandyopadhyay, Avery Mueller, Emma Vales and Emma Zachary.

Wrestling Championship –Memorial Junior student Matthew Casiero was recognized for placing first in the 147 lb weight class division in the Greater Morris County Junior School Coaches Association wrestling tournament.

III. APPROVAL OF MINUTES

Motion: Mr. Azzarello

Second: Mr. Breen

Approved: 9 yes, 0 no

IV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Mrs. Wolsky read the cash balance as of January 31, 2017 was \$3,347,287.97. Fiscal year to date interest was \$1,733.12 in the General Fund and \$43.32 in the HTSACC Fund. She shared upcoming dates to remember including the closure of schools and the Board of Education office Monday April 10 through Monday, April 17 and the next regular public meeting of the Board which includes the public hearing on the budget will be Tuesday, April 25 beginning at 7:30 p.m.

V. SUPERINTENDENT'S REPORT

Mr. Wasko said, "New Jersey Statue 18A:17-46 requires school superintendents to report at a public hearing two times a year all acts of violence, vandalism, harassment, intimidation, bullying, and incidents of substance abuse that occurred during the previous reporting period. For the purposes of tonight's report, I will be summarizing data from the September 1, 2016, through December 31, 2016, reporting period.

Members of the Board of Education received the summary report, and there is a copy of the summary report, and blank reporting forms in a blue binder on the table for public review.

During this reporting period, there were four incidents that met the criteria for reporting violence, vandalism, and substance abuse in our schools. Of these four incidents, one fell into the category of confirmed cases of harassment, intimidation, and bullying at Memorial Junior School. Of the remaining reportable incidents, two were classified as violence, and one as weapons possession. The two incidents of violence were two simple assaults. They occurred at Memorial Junior School. The incident of weapons possession occurred at Memorial Junior School. In this incident a student brought a pocket knife to school.

Statue also requires that I provide detailed information regarding all harassment, intimidation, and bullying investigations that were conducted during this reporting period. Records indicate that there were a total of 3 allegations and investigations conducted of harassment, intimidation, and bullying district wide. All of these allegations were at Memorial Junior School. There were 3 investigations conducted, all of which have been completed, with 1 of those investigations resulting in a confirmed incident of harassments, intimidation, and/or bullying which was in violation of the Board Policy #5512 on Harassment, Intimidation, and Bullying. This HIB incident was based on "other distinguishing characteristics." The lead investigators of these investigations were Mrs. Tsihlas and Ms. Ash serving in their capacity as Anti-Bullying Specialists. The discipline imposed in this case included verbal reprimands, in-school suspensions, and reporting the incident to the Hanover Township Police Department. Remedial measures for students involved included counseling, meetings with the parents and the HTPD, and a reinforcement of appropriate behaviors through the use of character education reflection forms and activities.

There were no investigations or incidents of harassment, intimidation, and bullying at Bee Meadow, Mountview, or Salem Drive schools for this reporting period.

It should be noted that while 2 of the 3 investigations were determined not to be a violation of the Board's policy on harassment, intimidation, and bullying, all 3 incidents were considered a violation of the student code of conduct and resulted in various disciplinary and remedial consequences for the students involved in these incidents.

The school district continues to actively train staff, investigate alleged incidents of HIB, and provide ongoing embedded programs to educate students, faculty, staff, parents, and community members about the six pillars of character including caring, responsibility, trustworthiness, citizenship, fairness, and respect which form the basis of our anti-bullying and character education programs in an effort to eliminate all instances of HIB in our schools.

Item # 3 on the Curriculum & Instruction portion of tonight's agenda seeks approval for the submission of the report to the State Department of Education.

I would like to conclude my report by thanking Roy Aull and the members of our buildings and grounds crew, as well as our district custodial staff for the great job they did with snow removal on February on 9th and 10th as well as the ice removal on Monday, February 13th. Our schools were in great shape and we able to open in a timely manner as a results of their efforts. I thank them very much for a job well done."

VI. DIRECTOR OF CURRICULUM, INSTRUCTION & PROFESSIONAL DEVELOPMENT'S REPORT

Mr. Wasserman thanked Mr. Wasko and the Board of Education for the opportunity to report this evening. He said, "As I reported last month, the district conducted a technology infrastructure assessment prior to assembling the PARCC testing dates. The infrastructure assessment yielded valuable information and has been helpful for our administrative team to collaboratively develop the testing schedule.

The PARCC testing window begins on March 27th and ends on May 19th. Schedules are posted on the district calendar and a letter outlining the dates will be distributed to parents by the end of this week. The MJS window will begin on March 29th and end April 26th. The elementary schools will test from May 2nd to May 10th. NJ ASK Grade four and eight science will be administered on May 31st.

The second professional development afternoon took place on Friday, February 17, 2017, and provided teachers with the opportunity to articulate both within and across grade levels and subject areas. Articulation focused on curriculum mapping, benchmark assessments, formative and summative student data, and district technology initiatives. Additionally, a number of special presenters worked with various grade levels and subject areas to further enhance practice and learn about available programs. Special Presentations and Resources reviewed included:

- The Wonders K-5 English Language Arts Program
- The Study Island Digital Learning Program for grades 6-8 ELA and Math
- The Raz Kids English Language Learner Digital Learning Program

- Using Mindfulness Practice in Schools

Finally, there have been substantial efforts and resources dedicated to supporting the districts transition to the Next Generation Science Standards, which also happens to be a District Goal. A K-5 NGSS Committee has been formed and is comprised of three teachers within each grade level, the three teachers represent each elementary school for a total of eighteen members. Committee members are receiving copies of the NGSS and have been reviewing resources. They will also have the opportunity to participate in professional development opportunities and turn-key their training to their respective grade level teams. The first professional development opportunity is being sponsored by the Bayer Corporation and will take place at Montclair State University on March 16, 2017. I will continue to update the Board on the progress of this process.”

VII. COMMITTEE REPORTS

Personnel – Mr. Breen said the Committee met on 2/27 and discussed personnel actions, recent court decisions and the potential impact of the closure of Our Lady of Mercy. Mr. Wasko also discussed a little more detail on the recent court decision on RICE notifications and its impact on Boards of Education.

Curriculum & Instruction – Ms. McCauley said the Committee met 2/27 and in addition to the information Mr. Wasserman discussed in his report, discussed the syllabus for Semester II of the Educator Academy and an art contest for the community garden for grades 3, 4 and 5 to create a logo for the garden.

Finance/Transportation/Physical Plant – Mr. Yannotta said the Committee did not meet but the full Board met at 6:30 this evening to review the preliminary 2017-18 budget.

Public Relations – Mr. Petty highlighted some discussion from the meeting of the School and Park Traffic Safety Committee meeting including the review of Memorial Junior A.M. and P.M. drop off procedures and neighborhood watch initiatives by our bus drivers. He also commented on the Community Garden logo contest, the upcoming Education Foundation run/walk on June 3, student recognitions at upcoming Board meetings and budget presentations.

Travel/Delegate Report – Mr. Azzarello gave a report on his attendance at the 2/8 Morris County School Boards Meeting at Dover High School.

VIII. PUBLIC COMMENTS - None

IX. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve a medical leave of absence (maternity) for Dana Leavy, Elementary (Grade 4) Teacher, Salem Drive School, effective 9/5/17 through 10/19/17, with pay (depending on availability of accrued sick and personal days), and 10/20/17 through 1/31/18 without pay, consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

2. Appoint Kristine Eng to the position of part time (.42 FTE) Lunch Recess Aide, Bee Meadow School, at a salary of Step 2, \$6,685, prorated, effective 2/6/17 to 6/30/17, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

3. Appoint Michael Manza to the position of full time (1.0 FTE), Custodian at Memorial Junior School, at a salary of Step 4, \$36,725, prorated, effective 3/1/17 to 6/30/17 (120 day probationary period), in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law, and successful completion of a physical examination.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

4. Approve the following Speech Language Specialists to conduct additional speech language assessments and case management responsibilities (SDS and MJS) beyond their regular duties during the period 10/31/16 to 2/10/17 that could not be completed through the direct services agreement with the Morris County Educational Services Commission. Pay will be based on the hours worked at their per diem rate in accordance with the agreement between the Board of Education and the HTEA.

Rose Papera
Marian Hilbert
Kim Mullyooly

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

5. Rescind the **2016-2017** extra-compensation hours for Linda Peterson as **Let's Go Lego Club Advisor** at **Bee Meadow School**.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

6. Approve the **2016-2017** extra-compensation hours for **Advisor(s)** at **Bee Meadow School**, with payments in accordance with the Agreement between the Board and the HTEA, as outlined below:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Budgeted Hours</u>
Let's Go Lego	Jessica Sainato	10

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

7. Approve the **2016-2017** extra-compensation hours for **Advisors** at **Mountview Road School**, with payments in accordance with the Agreement between the Board and the HTEA, as outlined below:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Budgeted Hours</u>
Creative Crafts	Gabriella Bracho	8
STEM Engineering Challenges	Adrienne Huettenmoser	9
Fairy Tale STEM Projects	Adrienne Huettenmoser	9
Crazy Eight's Math	Danielle Martucci	8
Math Club	Amy Roos	8
Game Club	Amy Roos	8
Writing Club	Caitlin Vassoler	8
Strategic Games (Chess & Mancala)	Caitlin Vassoler	8
Exploring Favorite Story Characters	Catherine Zysk	8

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

8. Approve the **2016-2017** extra-compensation hours for **Advisors** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as outlined below:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Budgeted Hours</u>
Classic Board Games	Rosemary Pierone	7
Classic Board Games	Dana Hollywood	7
The Science of Water	Stephanie Serido	7
The Science of Water	Diane Brozyna	7

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

9. Approve to allow the following Whippany Park High School students enrolled in *Tomorrow's Teachers*, to complete field course requirements at **Mountview Road School**:

<u>Student</u>	<u>Cooperating Teacher</u>
Emma Wilcox	Mrs. DeSino – Grade 2
Louis Borrelli	Mrs. Downey – Grade 1

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

10. Approve the following **2017-2018** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Lillian Evensen/ Fairleigh Dickinson University	Student Teaching/ BMS	P. Lowy/ BMS	9/1/17-12/22/17 Fall 2017

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

11. Approve the following additions to the Substitute List for the **2016-2017** school year.

Teacher:	Mary Kaag John Keymer
School Nurse:	Marina Smith

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

12. Approve the following people for temporary/provisional employment in the Hanover Township School Age Child Care Program for the 2015-2016 school year, effective March 1, 2017 to June 30, 2017. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Est. Hrs/Week</u>	<u>Hourly Rate</u>
Ferraiulo, Nina	Sub Program Aide	1	as needed	\$8.45
Gethins, Caitlyn	Sub Program Aide	1	as needed	\$8.45

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

13. Acknowledge the student suspensions as reported by the school principals for the month of January 2017, **“Attachment A”**.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

14. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending February 24, 2017, **Attachment “B”**.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

15. Accept, with regret, the resignation of Kimberly LaMarco, Speech Language Specialist, effective 4/24/17, for personal reasons.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

16. Amend the medical leave of absence for Darlene Antico, Special Education Aide, Memorial Junior School, *currently effective 1/20/17 through 2/24/17*, to be **effective 1/20/17 through 4/4/17**, with pay (depending on availability of accrued sick and personal days), in accordance with the Agreement between the Board and the HTEA.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

17. Amend the 2016-2017 employment for Selena Appel, HTSACC Secretary, from part time (.80 FTE) at a salary of \$40,500, to full time (1.0 FTE) at a salary of \$50,625, effective 3/16/17.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

18. Accept the resignation of Jen Pilchman from the **2016-2017** extra-compensation position as **After School Study Club Advisor** at **Memorial Junior School**, effective 3/21/17.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

19. Approve Marianne Vetter to the **2016-2017** extra-compensation position of **After School Study Club Advisor(s)** at **Memorial Junior School**, effective 3/21/17, with payments in accordance with the Agreement between the Board and the HTEA.

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

20. Approve the **2016-2017** extra-compensation hours for **Advisor(s)** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as outlined below:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Budgeted Hours</u>
Technology Club	Eddie Cashen	7

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

21. Authorize the following tuition reimbursement applications for the **2016-2017** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Sean Peterson	12

Motion: Mr. Breen **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of January 2017:

<u>School</u>	<u>Date</u>
Memorial Junior School	1/12/17
Bee Meadow School	1/4/17
Mountview Road School	1/4/17
Salem Drive School	1/4/17

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of January 2017:

<u>School</u>	<u>Date</u>
Memorial Junior School	1/25/17
Bee Meadow School	1/12/17
Mountview Road School	1/9/17
Salem Drive School	1/9/17

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

3. Accept the "District Report of Violence, Vandalism, and Substance Abuse" for Period 1 (9/1/16-12/31/16) of the 2016-2017 school year and approve its submission to the State Department of Education.

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

4. Approve the Director of Special Education's recommendation to place Student CST #22-15 at Chapel Hill Academy effective 1/17/17 for the remainder of the 2016-2017 school year. The total pro-rated cost of tuition shall not exceed \$32,100.

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

5. Approve the Director of Special Education's recommendation to contract with Cerebral Palsy of North Jersey to provide on-site augmentative communication software training for the staff working with Student CST # 45-10 at the student's out of district placement setting. The two-hour training session shall not exceed \$300.

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

6. Approve the addition of the following locations to the list of Approved Field Trips for students in grades K-8 for the 2016-2017 school year:

- Interfaith Food Pantry, Morris Plains
- South Orange Performing Arts Center (SOPAC), in South Orange
- Morris County Public Safety Training Academy

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

7. Approve the following field trips for Hanover Township School Age Child Care, Camp HTSACC 2017:

1. Tomahawk Lake, Sparta, NJ
2. Turtle Back Zoo, West Orange, NJ
3. Medieval Times, Lyndhurst, NJ
4. iPlay America, Freehold, NJ
5. Kidz World, Kenilworth, NJ
6. Rockaway Lanes, Rockaway, NJ
7. Somerset Patriots, Somerset, NJ
8. Camel Beach, Tannersville, PA
9. Rizzo's Wildlife, Flanders, NJ
10. Funplex, East Hanover, NJ
11. AMC Movie Theater, Rockaway, NJ
12. Bee Meadow Pool, Whippany, NJ

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

8. Approve the following Monday Funday and other special programs for Hanover Township School Age Child Care, Camp HTSACC 2017. All will provide Certificate of Additional Insured:

- Reading Rocks, Foot and Fiddle, Green Meadows Farm, Hip Hop Fundamentals, Chef Mike's Bar-B-Que, Electrifying Entertainment, Face Painter/Balloon Artist, Junk Jam Band, Brain Wash Game Show, Variety Show, Greg's Fitness

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

9. Approve the following field trips for the 2017 HTSACC Spring Break Holiday Care Program:

Monday, April 10—AMC Movie Theater, Rockaway, NJ

Wednesday, April 12—Rockaway Lanes, Rockaway, NJ

Motion: Ms. McCauley **Second:** Mrs. Tognetti **Roll Call:** 9 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2016-2017 Budget, **Attachment “C”**.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 1/31/17 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

3. Certify that as of 1/31/17 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

4. Accept the report of the Secretary A-148 and the treasurer’s report A-149, for the month ended 1/31/17.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 1/30/17	\$ 838,503.44
Payroll 2/15/17	\$ 889,552.42
Bills & claims 1/25-2/28/17	\$ 965,979.23

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal

reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, “E”, “F”, and “G”**.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

7. Adopt the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 26,990,154
Special Revenues	\$ 315,000
Debt Service	\$ 365,600

And to advertise said tentative budget in the Hanover Eagle in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Memorial Junior School Library/Media Center, on April 25, 2017 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

BE IT FURTHER RESOLVED that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the New Jersey Department of Education and the Board of Education at the April 25, 2017 Public Hearing of the budget.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

8. Adopt the following resolution:

RESOLVED: that the Board establish April 25, 2017 at the Regular Public Meeting for the Public Hearing on the 2017-2018 Budget.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

9. Approve a General Fund Tax Levy for the 2017-2018 budget, in the amount of \$25,189,021 and a Debt Service Tax Levy in the amount of \$365,600.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

10. Authorize appropriating \$400,000 Additional Fund Balance to reduce the General Fund Tax Levy for the 2017-2018 school budget.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

11. Authorize appropriating \$65,000 Capital Reserve to reduce the General Fund Tax Levy for the 2017-2018 school year.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

12. Establish the following maximum annual expenditures for the 2017-2018 school year:

Public Relations	\$ 20,000
Auditor	\$ 43,000
Attorney	\$ 30,000
School Doctor	\$ 21,000

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

13. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$47,960 for all staff and board members.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

14. RESOLVED that the Hanover Township Board of Education includes in the proposed 2017-18 budget the adjustment for increases costs of health benefits in the amount of \$247,441. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion: Mr. Yannotta **Second:** Mr. Azzarello **Roll Call:** 9 yes, 0 no

15. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal

reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “H”, and “I”**.

Motion: Mr. Yannotta

Second: Mr. Azzarello

Roll Call: 9 yes, 0 no

II. TRANSPORTATION

No items for Board consideration

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the request of the Whippany Fire Company to use the Bee Meadow School Parking Lot on Sunday, May 7, 2017 from 6:00 a.m. until noon for parking for the runners of the 5K race.

Motion: Mr. Yannotta

Second: Mr. Azzarello

Roll Call: 9 yes, 0 no

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Approve participation in the Hanover Township Public Schools 2016-2017 Teacher Recognition Program, and authorize a local grant of \$250 to each recipient to be used for an educational purpose within their respective classroom and/or school.

Motion: Mr. Petty

Second: Mr. Yannotta

Approved: Unanimous

X. MOTION TO CONVENE IN EXECUTIVE SESSION – None

XI. PUBLIC COMMENTS – Michele Krowiak, 17 Crescent Drive, Christine Stewart, 33 Woodfield Drive, and Sharon Cohen, 11 Concord Road, requested 3 sections of second grade at Salem Drive School for the 2017-18 school year.

XII. ITEMS FOR DISCUSSION – None

XIII. ADJOURNMENT 8:20 p.m.

Motion: Mr. Azzarello

Second: Mr. Yannotta

Approved: Unanimous

Respectfully submitted,

Vanessa M. Wolsky
School Business Administrator/
Board Secretary