

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – May 16, 2017

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Azz Cah Pet Bre Yan McC Mat Tog Fur**
2. **SPECIAL PRESENTATIONS**
 - **Morris County Superintendents' Middle School Leadership Award**
 - **MCCEA Poster Contest Winners**
 - **"Excellence In Service" Award Recipients**
 - **Teacher of the Year Recipients**
3. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **4/25/17**
4. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
5. **SUPERINTENDENT'S REPORT**
 -
6. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
 -
7. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum & Instruction**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - *Travel Report*
 - *Delegate Reports*
8. **PUBLIC COMMENTS (Agenda Items Only)**
9. **BOARD ACTIONS**
10. **MOTION TO CONVENE IN EXECUTIVE SESSION**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
 - **Board Calendar** **(SF)**
13. **ADJOURNMENT**
14. **PRIVATE SESSION**

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Karen Goldman, Teacher of Mathematics, Memorial Junior School, effective 7/1/17, for the purpose of retirement.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

2. Accept, with regret, the resignation of Joanne Iwicki, Teacher of Mathematics, Memorial Junior School, effective 7/1/17, for the purpose of retirement.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

3. Approve a medical leave of absence (maternity) for Krista Mittler, Teacher of English, Memorial Junior School, effective 9/5/17 through 11/1/17, with pay (depending on availability of accrued sick and personal days), and 11/2/17 through 1/12/18 without pay, consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

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4. Authorize the appointment and salaries of support staff members for the 2017-2018 school year, in accordance with the Board/HTEA Agreement as shown on **Attachment "A"**. Actual 2017-2018 salaries will be determined upon conclusion of negotiations between the Board of Education and the Hanover Township Education Association.

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5. Authorize the appointment and salaries of central office exempt confidential support staff members for the 2017-2018 school year, as shown on **Attachment "B"**. Actual 2017-2018 salaries will be determined at a later date.

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6. Appoint Maribella Hamlin to the position of Substitute Coverage Coordinator, to provide district-wide substitute calling services for the 2017-2018 school year, at a yearly stipend of \$8,000, effective 9/1/17 to 6/30/18.

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7. Appoint Mark DeMetro to the position of Maintenance Foreman, at a yearly stipend of \$6,500, effective 7/1/17 to 6/30/18.

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8. Approve the Substitute Rates for the **2017-2018** school year (same as 2016-2017) as outlined in **Attachment “C”**.

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9. Acknowledge the student suspensions as reported by the school principals for the month of April 2017, **Attachment “D”**.

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10. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending May 12, 2017, **Attachments “E”**.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of April 2017:

<u>School</u>	<u>Date</u>
Memorial Junior School	4/28/17
Bee Meadow School	4/24/17
Mountview Road School	4/3/17
Salem Drive School	4/28/17

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2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of April 2017:

<u>School</u>	<u>Date</u>
Memorial Junior School	4/25/17
Bee Meadow School	4/26/17
Mountview Road School	4/28/17
Salem Drive School	4/26/17

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3. Approve the addition of Somerset Patriots at TD Bank Ballpark in Bridgewater, NJ to the list of approved field trips.

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4. Approve the recommended list of field trips for the 2017-2018 school year for preschool through eighth grade, as shown on **Attachment “F”**.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

5. Approve the following curriculum revisions to include the New Jersey Learning Standards for the 2017-2018 school year:

Social Studies
Technology Education
World Languages

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6. Adopt courses of study and curriculum guides for the 2017-2018 school year in accordance with N.J.A.C. 6:8-3.5 as per **Attachment “G”**.

(ROLL CALL)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

7. Approve the following instructional material for the 2017-2018 school year:

Science
K-5 – *Full Option Science System (FOSS) Next Generation*, Delta Education, 2017
ELA – English Language Arts
K-2 – *Superkids*, Zaner-Bloser, 2017

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

8. Adopt textbooks for all grades, for the 2017-2018 school year as **Attachment “H”**.

(ROLL CALL)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

9. Approve the 5 Year Curriculum Evaluation Plan 2017-18 – 2021-22, as per **Attachment “I”**.

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10. Approve the disposal of the following books:

Scott Foresman Science, Addison-Wesley, 2000 (#68)

Our Communities, Macmillan/McGraw Hill, 2005 (#52)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2016-17 Budget, **Attachment “J”**

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 4/28/17	\$ 832,296.97
Payroll 5/15/17	\$ 866,018.59
Bills & claims 4/26/17 – 5/16/17	\$ 582,383.65

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3. Accept the certification of the Business Administrator/Board Secretary that as of 4/30/17 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

4. Certify that as of 4/30/17, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

5. Accept the report of the Secretary A-148 and the treasurer's report A-149, for the month ended 4/30/17.

(ROLL CALL)

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "K"**.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

7. Approve participation in cooperative bidding services with Educational Data Services, Inc. through the Morris County Educational Services Commission for purchases in the following categories: Art, Audio/Visual, Computer/Office, Copy Duplicator, Custodial, Elementary Science, Fine Art, General Classroom, Health & Trainer, Home Economics, Library, Physical Education, Science and Technology.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

8. Approve the HTSACC Budget for 2017-2018.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

9. Approve entering into a 60 month operating lease with Canon Financial Services for a model #6555i Canon copier (NJ State Contract No. A82707) at a monthly cost of \$199.00.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

10. Approve entering into a 60 month service contract with United Business Systems for a Canon model #6555i at a monthly cost of \$100.00.

Azz Cah Pet Bre Yan McC Mat Tog Fur Action of the Board

II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

No Items for Board Consideration

E. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning evaluation of the Superintendent, _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION